

# Using Kicksite

## Mireu Martial Arts USA



[www.MireuMartialArtsUSA.com](http://www.MireuMartialArtsUSA.com)

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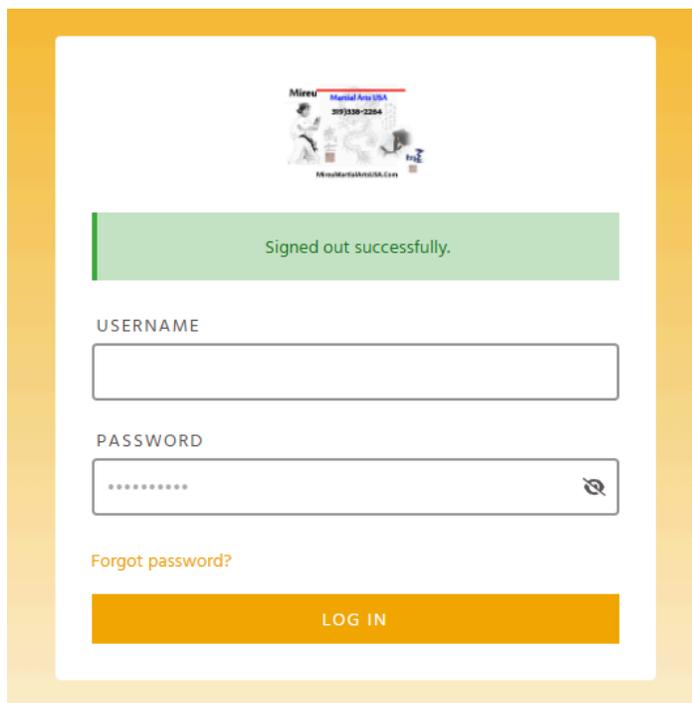
## Step 1: Welcome Email

- Look in your email for the [Welcome to Kicksite] email.
  - The email will say they highly recommend you save the email for future reference.
  - It will have a link to your account, Bookmark this link!
    - Open your account in a new window
  - It will have your username – copy it
  - Follow the instructions to create a NEW password

## Step 2: Access Your Account

- Go to your [Kicksite sign-in page](https://mireumartialartsusa.kicksite.net/users/sign_in)
  - [https://mireumartialartsusa.kicksite.net/users/sign\\_in](https://mireumartialartsusa.kicksite.net/users/sign_in)
- Log in

**Picture 1:** Kicksite Log In page



Mireu Martial Arts USA  
319.330.2284  
MireuMartialArtsUSA.com

Signed out successfully.

USERNAME

PASSWORD

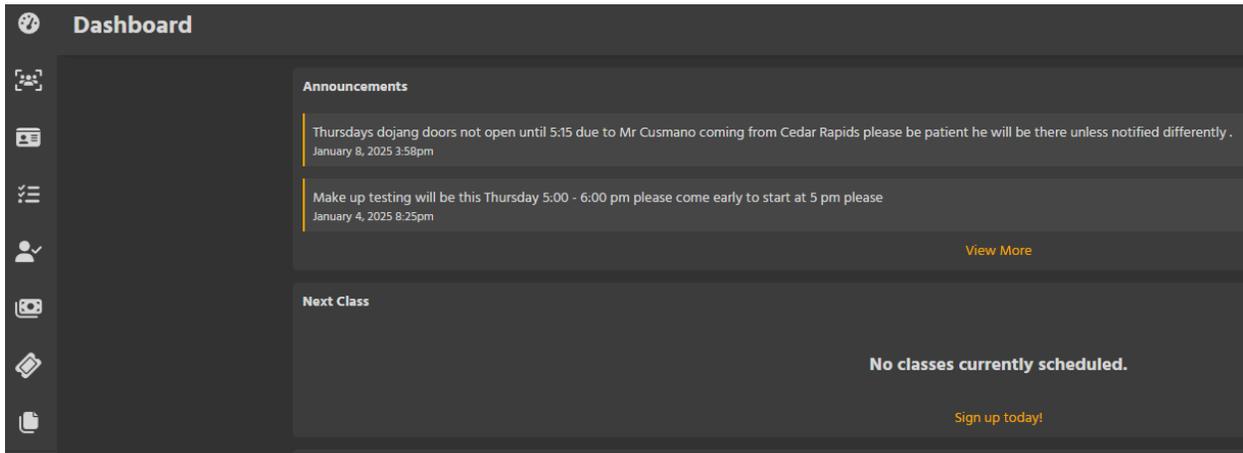
[Forgot password?](#)

LOG IN

### Step 3:

- Take note of any new Announcements on your Dashboard

**Picture 2:** Dashboard – Announcements



### Step 4: Access

- Access your profile information under “My Account”
  - In the upper right corner, click on your name dropdown.
  - Click on My Account
  - Your Basic Information, Contact Information, and Credentials (username/password) should come up.

\*If you are a parent/guardian, you may need to switch between yourself and your family members' profiles.

## Step 5: Verification

- Verify your Basic Information
  - Add or change your photo
    - We try to take one on your first day, but if it's not uploaded – please add one that makes you recognizable.
  - Your Name
  - Birthdate
- Verify your Contact Information
  - Phone Number: we send school notifications by text.
    - It is a requirement that we have an active cell phone number for any parent/guardian for a child under 18 in case of emergency.
  - Email: we send school notifications by email.

**Kicksite is the main way we can communicate with you. If there is an emergency, we go directly to your demographic info to contact you, utilizing the emergency contact info we have on file.**

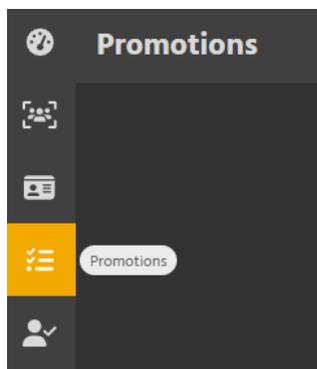
## Step 6: Mireu Agreement, Terms, Conditions, Liability Waiver

- If you haven't signed the Mireu Agreement, Terms, Conditions, Liability Waiver – you should have received a link via email. If you cannot find it, please contact the dojang staff.

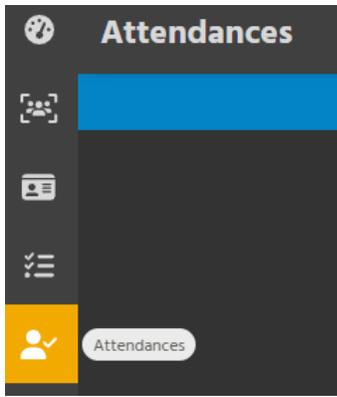
## Everything Else

You can now utilize Kicksite to update demographics and payments. If there are any medical concerns, please update within Kicksite.

Please note – you can see your current belt level and attendance at class within your account by clicking on the Promotions side button.



More detailed information on Attendance can be found using the Attendances side button.



**gam sa ham ni da!**

**[Thank you!]**